

Ranger Lake Bible Camp

Job Description

POSITION: DIRT Camp Director

Rev Date 04-06-2018

RESPONSIBLE TO: Executive Director

JOB SUMMARY

The DIRT camp director is responsible for the organization and implementation of DIRT camp, including program planning, staff oversight, and equipment management and maintenance.

ORGANIZATIONAL STRUCTURE

- Reports to the Executive Director
- Oversees DIRT camp tent staff and shack staff
- Oversees assistant DIRT director

PERSONAL REQUIREMENTS

- Must be a mature individual seeking to honour God with their life, including and active and developing relationship with God
- Willing to work flexible hours
- In agreement with One Hope Canada's statement of affirmation
- Prior team and cabin leading experience a must
- Extensive paintball experience a must
- Class 4 drivers license

SKILLS

- Able to plan programs and organize necessary staff and assets to see programs through
- Adept with small tools and small equipment repair and maintenance
- Can communicate clearly and kindly with campers, staff, volunteers, and large groups
- Can drive a small bus with standard transmission
- Familiar with camp activities, able to teach at least 3 with ease

DUTIES

- Keep paintball range and safe zone clean, safe, updated, and organized
 - work with executive director in making range and game improvements
 - disposing of garbage properly and regularly
 - keeping range obstacles in good repair, minimizing safety risks
- Maintain paintball equipment, ordering parts and performing repairs when necessary
- communicate regularly with DIRT and paintball staff
 - providing mentorship and oversight
 - ensuring they are on task and contributing
- Maintain DIRT bus and use it to transport campers and staff safely to and from paintball range
- Organize and implement DIRT camp

- organize and distribute tent discussion and Bible study material
- plan all paintball and camp programming
- plan chapel times, organizing group singing and communicating with speaker
- find teachable moments to help campers apply God's Word to paintball and other activities
- communicate frequently and clearly with other staff when using shared assets, such as shop equipment, swimming pool, and other program areas
- deal with camper conflict and notifying executive director of any problems
- Provide a quality paintball fanatic option during teen camp, tailoring programming for campers level of skill
- Aid with spring retreat group activity instruction, as needed
- Other duties as assigned