

# Ranger Lake Bible Camp

## Job Description

**POSITION: Head Wrangler**

Rev Date 02-12-2013

RESPONSIBLE TO: Riding Director

### JOB SUMMARY

The Head Wrangler will assist the Riding Director in:

- Maintaining and implementing a safe and effective riding program,
- Maintaining a comfortable and attractive barn/stable area, and
- Incorporating biblical principles in the riding program

### ORGANIZATIONAL STRUCTURE

- Reports to the Riding Director
- Wranglers report to this position, as assigned by the Riding Director

### PERSONAL SITUATION

- Must be a mature individual seeking to honour God with their life. This includes an active and developing relationship with God,
- Willing to work flexible hours

### SKILLS

- Able to communicate effectively with campers, volunteers and staff,
- Must be an accomplished horseperson, able to:
  - Handle horses,
  - Ride horses,
  - Teach riding and horse handling skills to campers and staff,
  - Properly care for horse tack
- Able to anticipate the needs of campers and address those needs appropriately
- Able to follow the direction of the Riding Director
- Able to use tools for repairing wire and plank fences

### JOB DUTIES

- Ensure the safety of campers and staff through adherence to RLBC riding policies and herd management procedures,
- Attend evening campfires and chapel programs,
- Assist with maintaining general campsite cleanliness,
- Groom, tack and un-tack horses,
- Assist riders with handling their horses,
- Assist campers with mounting and dis-mounting horses,
- Other duties will be assigned by the Riding Director and may include, but not be limited to:
  - Maintaining the stables, riding area and fences
  - Maintaining horse tack and equipment

- o Reporting on medical needs, treatment and behaviour of horses
- o Assisting with treating horse wounds
- o Organizing, supervising and evaluating wranglers
- o Assigning campers to appropriate riding classes
- o Assigning horses to campers based on riding skills of the camper and the personality of the horse
- o Assisting in teaching riding classes
- o Administering riding program evaluations
- o Participating in evening programs